



Seeking Volunteers for a Virtual Book Club

[Out on the Shelf](#) offers services to the LGBTQ2IA+ community of Guelph and Wellington, host a queer library and resource centre, and run various monthly programming. OOTS is a completely volunteer-run organization. We rely on our volunteers to help us achieve our goals and make our community a better, accessible, and accepting place for everyone.

We will be launching a monthly virtual book club in 2021! A lot of us miss our queer spaces, and are looking for a way to reconnect during these cold winter months. We have funding to buy sets of books for the library, and options are available for people who need other formats (e.g. eBook, Audiobook). We welcome different levels of difficulty for the books. The Zoom calls will be subtitled using captioning software.

Book Club Format: Online (Zoom), Monthly, 1 - 2 hours long (TBD)

We are looking for two roles (details below):

1. Book Club Lead (1 person): Organize the monthly events and occasionally facilitate book club meetings. Time commitment about 4-6 hours / month.*
2. Book Club Facilitator (1 person): Facilitate discussions during the book club meetings. Time commitment: 4-6 hours per session led.*

*: Does not include reading the book :-)

Book Club Lead (1)

- Find book club facilitators through online/social media/word of mouth
- Attend monthly book club meetings
- Support the Book Club Facilitator in:
 - Facilitating discussions
 - Selecting books
- Collect resources and book ideas that could help the facilitators
- Gather feedback from book club participants (survey, etc.)
- Occasionally facilitate the book club meeting (duties listed below)
- Work with the Library Chair to:
 - order and distribute the books, and collect them after the book club



- Attract new book club members (social media posts)

Book Club Facilitator (1)

There is no “typical” book club facilitator or one way of doing things. We welcome different approaches and personalities!

- Choose a book for the book club meetings
- Lead/facilitate discussion around the book during a 1hr - 2hr book club meeting
- Supported by Book Club Lead
- Prepare materials to help discussion, such as:
 - Icebreaker/introductions
 - Send a few questions to participants ahead of time
 - A summary of the main plot points and characters to help refresh people’s memories
 - Talking points for the discussions

If you have any questions about the Book Club Lead or Book Club Facilitator position, please contact volunteer@outontheshelf.com

To apply for the position, fill out our [volunteer application form](#).